

Behavior Adoption Template (Sample)

Here is how the template would be completed for a change involving badge security access needed to access patient floors.

What is not changing?	All employees and volunteers must wear a badge.
What habits, behaviors, steps or actions need to stop?	Pins, labels, decals, ribbons, etc. are no longer allowed on badges or lanyards.
What habits, behaviors, steps or actions need to start?	The required badge modification must be done by security no later than June 1.
What does success look like – how is it measured?	When everyone in the building has the new security update to their badges, we will be fully compliant.
What new policies, processes or standards now apply?	No new policies or processes, but employees without the badge modifications will not be allowed entry onto a patient unit.
What new systems, tools or software must be used?	The system for adding the badge modification is monitored and updated by security each month.
What are the new ways to communicate and interact?	If you see an employee you know without proper identification, immediately bring it to their attention. If you do not know the employee, immediately contact security to report time, place and description.