**Gap Analysis Template**

This template helps identify the metric or measure that will be used to determine the success of the change initiative. This metric should continue to be reviewed as the change moves through the different steps of the change process. Metrics should be tied to MUHC’s strategic plan whenever possible.

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| --- | --- | --- |
| **Describe the Current State** | **Gap (Quantify the difference)** | **Describe the expected Future State** |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **Metric (Describe the key indicator of progress. This is the “needle” you are trying to move).**Click or tap here to enter text. |