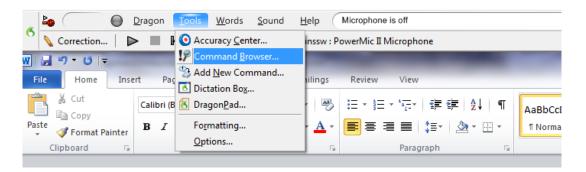
Creating Dragon Templates and Commands

Users are encouraged to create their own custom templates by following the instructions below.

Viewing Existing Templates in Dragon

To view existing templates/Dragon Commands, open the Command Browser



This window will open:

Mode MyCommands	Help			
Task Pane Mode Sorpt Manage MyCommands MyCommands MyCommands Edit Edit Edit Edit Export Mycont Edit Edit Foreview	 (all) Other_Commands CAL_Cerner_Commands Dragon Medical Normals Mu Templates Sarah's Commands Sarah's Commands Sarah's Templates These are command folders	MyCommand Name Ap < direction> Knee Exam Ap Dictation Statement III dragon auto text Ap My Clinic Note Ap My General Admission Note Ap My SOAP Note IIII SOAP Note IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII	Type Text and Graphics Text and Graphics Step-by-Step Text and Graphics Text and Graphics Text and Graphics Step-by-Step	Availabili Global Global Global Global Global Global Global

Folders are also referred to as Groups.

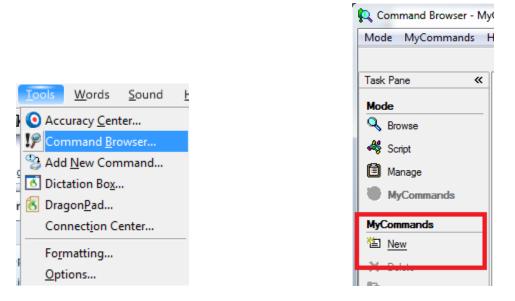
To Create New Dragon Commands and Templates:

You can choose one of three methods to create a template:

1. Select Tools >Add New Command (below) to open the MyCommands Editor (below)



2. Click "New" under MyCommands in the Command browser (below)



3. Highlight a body of text in Word or the Dictation Box and say "Make that a shortcut" or "Make that a command", and the MyCommands Editor will automatically open with the selected text filled in

Filling Out the Template:

My Command Name: This name is what you will speak into your PowerMic to execute the command. It should be easy to remember but also not a phrase you will use in everyday dictation (ex: name a command "my normal levels" or "insert normal levels" instead "normal levels" since you may say that phrase in everyday dictation).

<u>Group</u>: This is what folder the command will appear in. For commands you create yourself, it should automatically go into the "user defined" folder unless otherwise specified. If you want to make a new folder to put your commands in, just type in a name in the Group box and your new folder will automatically be created.

Command Type:

Text and Graphics: use this if you only want a voice command to display text with or without square brackets [] for navigating through the template.

Text and Graphics Example:

😫 MyCommands Ed	itor	
MyCommand Name: Description:	my test command	Train
Group:	User-defined	•
Availability: 💿 💂 (ìlobal 🔘 🗂 Application-specific 💿 ជុំ	⊒ Window-specific
Command Ty	De: AB Text and Graphics ▼	♦ Na <u>m</u> e Editor
command." If you i	nat will display when the user speaks the command ' nclude [square] brackets, the user can navigate thro es inside of the brackets.	
, на 💼 🖪	I ∐ Aa 🔳 🗄 🗏 Variable	Plain Text
Save	Cancel Create New	Help

Step-by-Step: This allows you to create keystrokes, pauses, or other actions that are not just typing text, such as pressing enter or pausing after typing text. To create steps, select the type of step under the drop-down called *New Step* and press insert after you pick the step. See the example below for pulling in an allergies smart template, which would require a non-dragon user to physically type ".allergies", wait a moment, and then press enter into a free text area of PowerChart.

Step-by-Step Example:

🚼 MyCommands Ed	itor					
MyCommand Name:	insert allergies Train					
Description:	allergy and adverse drug reactions					
Group:	User-defined 🔹					
Availability: 💿 💻 G	ilobal 💿 🗖 Application-specific 💿 🖶 Window-specific					
Command Typ	pe: ≔ Step-by-Step					
Steps: Type ''.allergies'' Wait 350 millisecor Press Enter	nds E dit Copy Paste Delete Move Up Move Down					
New Step: Keyst						
Save	Cancel Create New Help					

A personal auto text can be created to combine text and smart templates in one command, but these must be created in PowerChart. It would work just like the allergies command, but instead of typing allergies, it would type something written by you and not Cerner.

Using the Insert List Function

Any type of command can include the "insert list" function. This means a variable will be a part of the dragon command, and when you say the command you will say the variable they want to apply to the whole document from a predefined list by including it in the title.

For example, if a surgeon always says *left* or *right* knee for the exam template, they may way to use the "direction" list, which includes Left, Right, Up, and Down. The variable they choose will apply to all the variable locations in the template so they won't have to repeat the word "left" or "right" every time they use the template. When they say the name, it would be "My Right Knee Exam" or "My Left Knee Exam."

This is done by inserting <list name> in the title, and <<list name>> in the text. When < is typed into the MyCommand Name field, the list options will automatically pop up (below). You will click "insert list" to find the appropriate list, click ok, select the list again (pictured below as selected), make sure the command name (My <direction> Knee Exam) is how you want it, and click ok to return to the MyCommands Editor.

MyCommands Name Editor	
MyCommand <u>N</u> ame:	
My < direction> Knee Exam	Insert list
Lists used in this command:	
direction	
	<u> </u>
OK Cancel	Help
	ii.

Next, you can type normally into the Content field of the command, adding <list name>> wherever you would like to include the variable. See below.

😫 MyCommands Ed	itor				
MyCommand Name: Description:	<direction> Kne</direction>	e Exam			Train
Group:	Sarah'sTemplate			•	
Availability: 💿 💻 G	ilobal 🔘 🕻	Application-sp	pecific	🔘 📇 Wind	low-specific
Command Typ	pe: 4 _B Text and	d Graphics		▼ 🔗 Na	a <u>m</u> e Editor
Patient has [mo of 10 and is beir				ie pain is a	a [5] out
If pain persists, ordered.	[an MRI] of th	e < <direction< td=""><td>>> knee m</td><td>ay need to</td><td>be</td></direction<>	>> knee m	ay need to	be
		_	_		
Х 🖻 🛍 В	<u>IU</u> Aa	Ēžī	∃	able	Plain Text
Save	Cance	el Crea	ate New	Hel	p