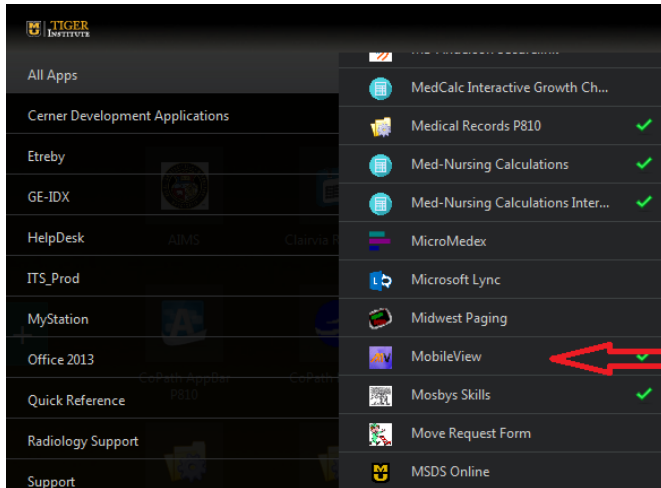




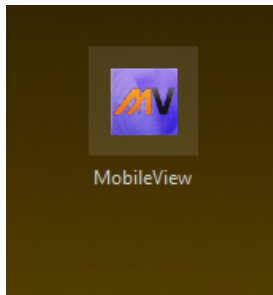
**Stanley Mobileview Access and Temp Event Process Document.**

With this document you'll see how to access the mobileview application via citrix and how to respond to temp alerts as well as change temps on a temporary basis.

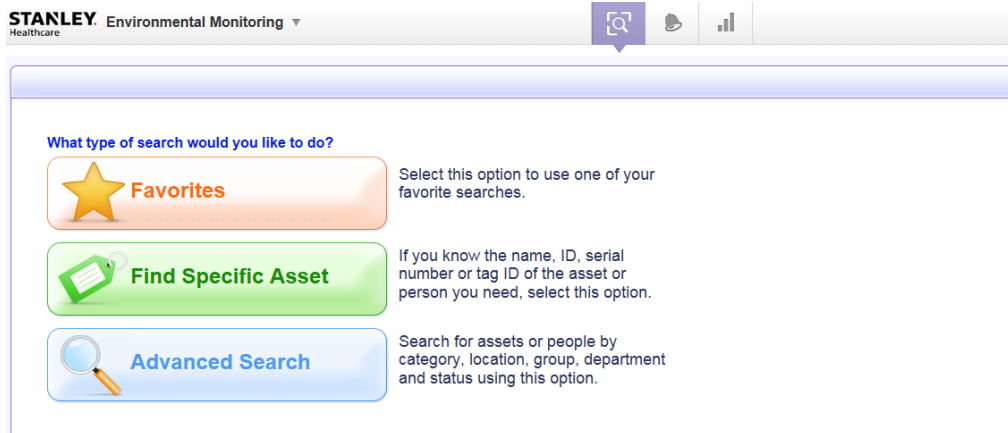
1. Log into Iportal via Citrix and search for the mobileview application. Add this to you list pf apps.



2. Next, choose the mobileview app and open it.

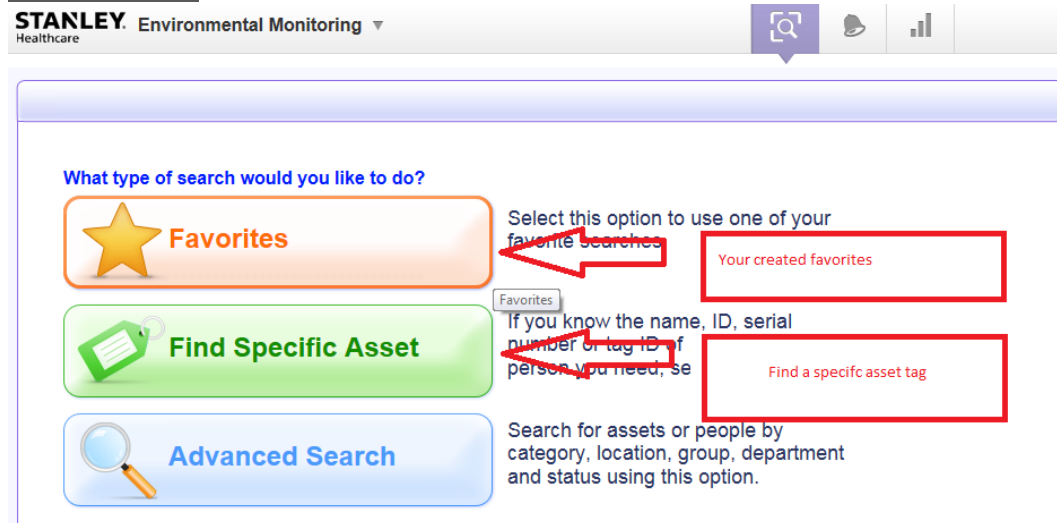


3. Next you'll get the Mobileview splash screen with options.



4. Within the splash screen you'll find specific options to search for your temp tags.

Overview/Steps



- Click the alerts bell (1.) at the top of the screen and from there you'll see the latest alerts for your devices. Click on the insert button (2.) to input your comments for the alert.

**STANLEY Healthcare** Environmental Monitoring

Temperature Humidity

Show Pending 24 Hours All All All

1. Search Clear

Results 1 - 25 of 806

| EventID    | Priority | Status  | Date             | Type        | Name                                    | Area/Zone   | Asset                                     | Corrective Action |
|------------|----------|---------|------------------|-------------|---|---|---|-------------------|
| 2551204109 | High     | Pending | 04/06/17 2:07 PM | Temperature | Temp Alert - N303 Histology             | University Hospital/Floor 3/Third Floor/Area UH Surgery       | UH N303 P-B Histology                     | 2.                |
| 2551203688 | High     | Pending | 04/06/17 2:04 PM | Temperature | Temp Alert - NICU Breast Milk Judy Only | Womens and Childrens Hospital/Floor 3/Third Floor/PA NICU3329 | WCH 3314A L-B NICU Mik Fridge             | Insert            |
| 2551200906 | High     | Pending | 04/06/17 1:52 PM | Temperature | Temp Alert - UH Food Services           | University Hospital/Floor 1/First Floor/1S-13                 | UH 1L02 N-C SALADTABLE                    | Insert            |
| 2551200450 | High     | Pending | 04/06/17 1:49 PM | Temperature | Temp Alert - WCH Chemistry Lab          | Womens and Childrens Hospital/Floor 1/First Floor             | WCH 1164 P Blood Draw Lab                 | Insert            |
| 2551200232 | High     | Pending | 04/06/17 1:48 PM | Temperature | Temp Alert - WCH Chemistry Lab          | Womens and Childrens Hospital/Floor 1/First Floor             | WCH 1161B P Lab                           | Insert            |
| 2551159644 | High     | Pending | 04/06/17 1:46 PM | Temperature | Temp Alert - UH Pharmacy                | University Hospital/Floor -1/Ground Floor/PCT_Pharmacy_Ground | UH T0022 M-B Central Pharmacy Automation2 |                   |

- Here you'll get the corrective actions box and click the drop down for the corrective actions list:

**Add Corrective Action**

**Alert Details**

Event: Temp Alert - WCH Chemistry Lab Asset: WCH 1164 P Blood Draw Lab

Location: Womens and Childrens Hospital/Floor 1/First Floor Time: 04/06/17 1:49 PM

**Corrective Action**

Recommendations: Please select a corrective action and enter notes

Action Taken:

Notes:

Actions Taken So Far: None

7. Next change your alert to either pending or dismissed.

**Add Corrective Action**

**Alert Details**

Event: Temp Alert - WCH Chemistry Lab      Asset: WCH 1164 P Blood Draw Lab  
Location: Womens and Childrens Hospital/Floor 1/First Floor      Time: 04/06/17 1:49 PM

**Corrective Action**

Recommendations: Please select a corrective action and enter notes

Action Taken:

Notes:

Change Alert Status To:

- Pending
- Pending**
- Dismissed

Actions Taken So Far: None

8. Finally enter notes for the alert and click save at the bottom. Here is an example of an alert properly filled out. **Click Save** when finished.

MobileView

**Add Corrective Action**

**Alert Details**

Event: Temp Alert - WCH Chemistry Lab      Asset: WCH 1164 P Blood Draw Lab  
Location: Womens and Childrens Hospital/Floor 1/First Floor      Time: 04/06/17 1:49 PM

**Corrective Action**

Recommendations: Please select a corrective action and enter notes

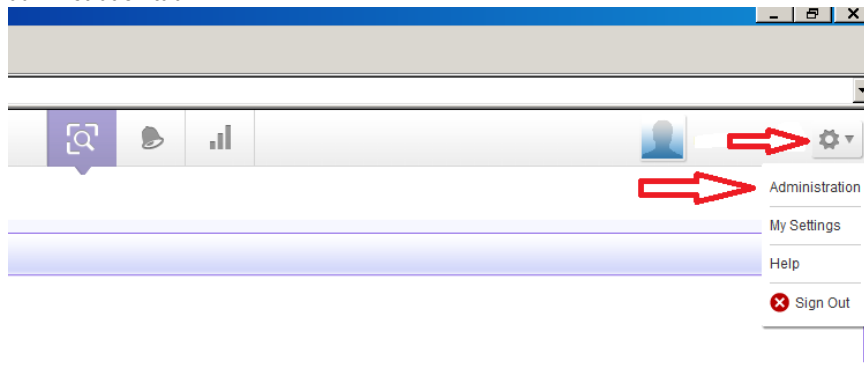
Action Taken:

Notes:

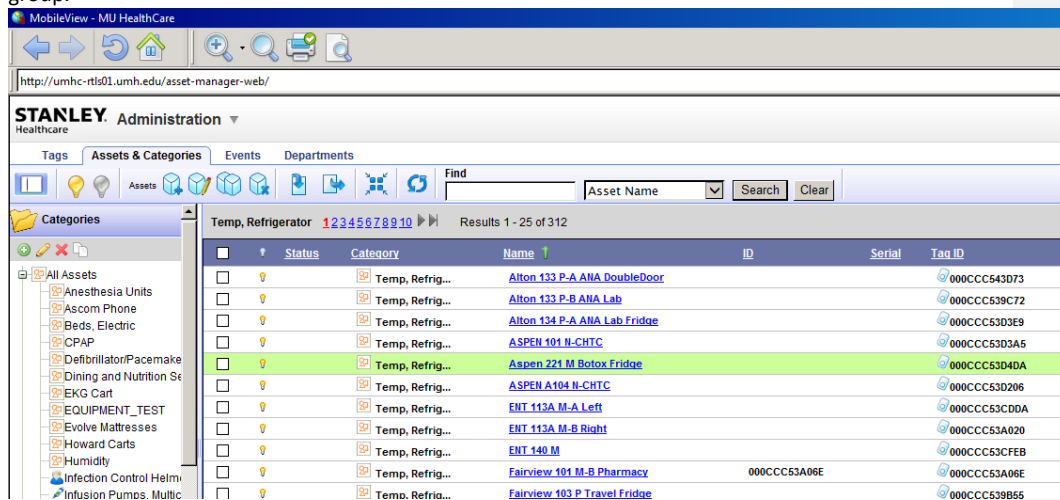
Change Alert Status To:

Actions Taken So Far: None

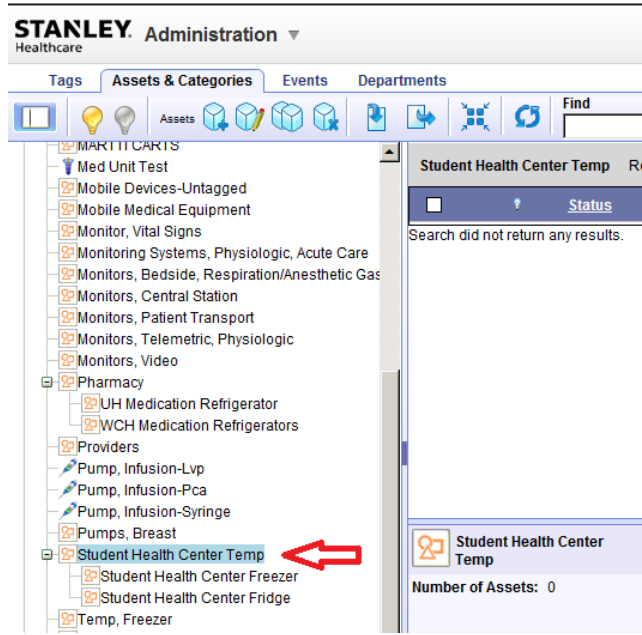
- To access your assigned groups for temp devices/alerts, click the upper right hand corner and click the administration tab.



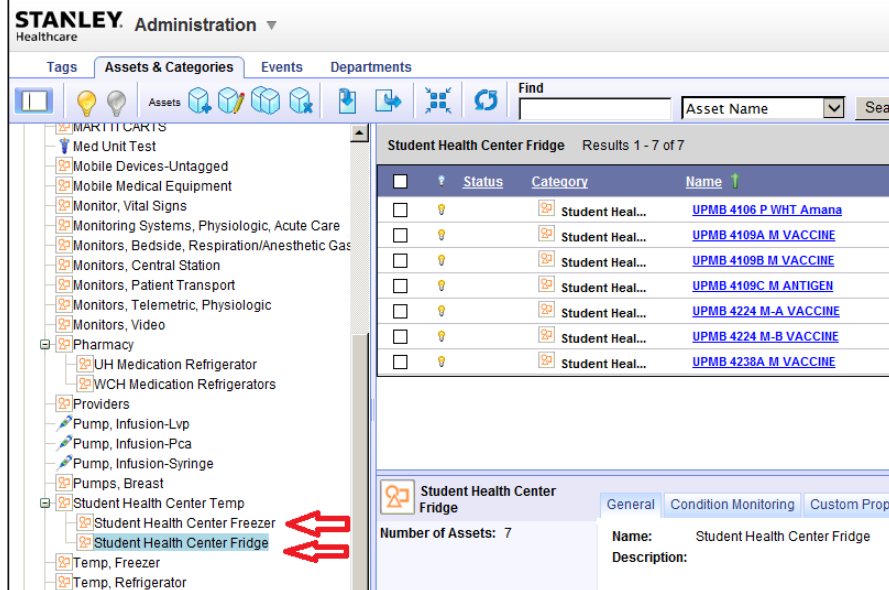
- Here you'll see a splash screen with contains all your assigned Tags, Assets & Categories, Events and Departments. For this demo we'll be selecting Assets and Categories and scroll down to your assigned group.



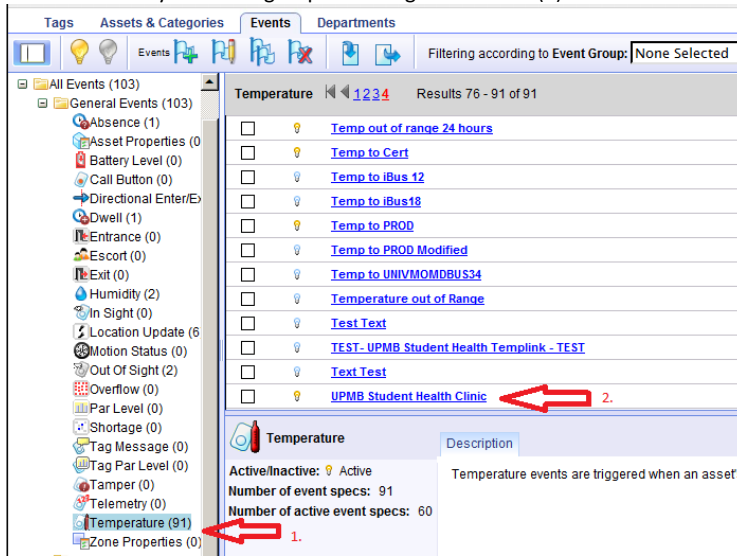
11. Here you'll scroll down to your assigned temp device group, for this example we'll be selecting Student Health Center:



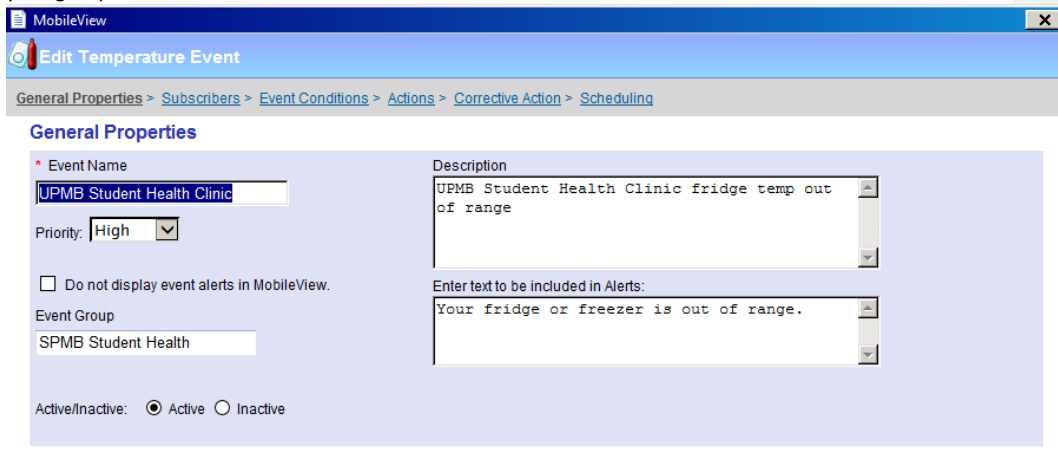
12. With each group you'll see assigned fridges and freezers.



13. If you click the events tab at the top of the screen you be able to view your events group and settings. For this example we'll be using Student Health again. Click Temperature (1) on the right under general events and find your event group on the right hand side (2).



14. Next after selecting your Event group, you'll be able to see exact and specific information regarding your groups and events and alerts.



## Setting temperature thresholds and single device thresholds.

**Comment [B1]:** Please place this section before setting up events so you can reference this information when setting event config.

1. Setting temp thresholds can be done by group by selecting assets and categories and selecting your group (1) and to the far right select the edit button (2).

The screenshot shows the 'Asset Locator' interface. On the left is a tree view of categories, with 'Student Health Center Fridge' selected. The main area displays a table of assets:

| Check                    | Status | Category        | Name                  | ID          | Serial      | Tag ID      | Battery | Location     |
|--------------------------|--------|-----------------|-----------------------|-------------|-------------|-------------|---------|--------------|
| <input type="checkbox"/> | 🟡      | Student Heal... | UPMB 4106 P VHT Amana | 000CC5434DC |             | 000CC53D701 | 50%     | Fourth Floor |
| <input type="checkbox"/> | 🟡      | Student Heal... | UPMB 4109A M VACCINE  | 000CC54D5AD | 000CC54D5AD | 000CC54D5AD | 68%     | Fourth Floor |
| <input type="checkbox"/> | 🟡      | Student Heal... | UPMB 4109B M VACCINE  | 000CC54D5B4 | 000CC54D5B4 | 000CC54D5B4 | 71%     | Fourth Floor |
| <input type="checkbox"/> | 🟡      | Student Heal... | UPMB 4109C M ANTIGEN  | 000CC54D5C8 | 000CC54D5C8 | 000CC54D5C8 | 74%     | Fourth Floor |
| <input type="checkbox"/> | 🟡      | Student Heal... | UPMB 4224 M-A VACCINE | 000CC54D5AC | 000CC54D5AC | 000CC54D5AC | 46%     | Fourth Floor |
| <input type="checkbox"/> | 🟡      | Student Heal... | UPMB 4224 M-B VACCINE | 000CC54D5C9 | 000CC54D5C9 | 000CC54D5C9 | 45%     | Fourth Floor |
| <input type="checkbox"/> | 🟡      | Student Heal... | UPMB 4238A M VACCINE  | 000CC54D55C | 000CC54D55C | 000CC54D55C | 52%     | Fourth Floor |

Below the table, there are tabs for 'General', 'Condition Monitoring', and 'Custom Properties'. A red arrow points to the 'Edit Category' button at the bottom right.

2. Once you click Edit you reach General info on your group. Category name should be entered.

The screenshot shows the 'Edit Category' page. The breadcrumb trail is: [General](#) > [Applications](#) > [Business Status Values](#) > [Custom Properties](#) > [Temperature](#) > [Humidity](#). The 'General' tab is selected.

**General**

\*Category Name:

Description:

Creation Date: 03/24/17 2:23 PM

**Category Icon and Picture**

[Replace Icon](#)

[Add Picture](#)

**Custom Properties**

This entity does not define any custom properties.



3. Applications is next, we need to make Environmental monitoring is selected.

The screenshot shows the 'Edit Category' page for 'Humidity'. The breadcrumb trail is: General > Applications > Business Status Values > Custom Properties > Temperature > Humidity. The 'Applications' section is active, displaying a table of 'Inherited Applications' and two panels: 'Available' and 'Subscribed'.

| Applications   | Parent                     |
|--|----------------------------|
| <input checked="" type="checkbox"/> Environmental Monitoring | Student Health Center Temp |

The 'Available' panel contains one item:  Asset Management. The 'Subscribed' panel is empty.

4. Next select your business status values.

The screenshot shows the 'Edit Category' page for 'Humidity'. The breadcrumb trail is: General > Applications > Business Status Values > Custom Properties > Temperature > Humidity. The 'Business Status Values' section is active, displaying a table of 'Business Status values available from parent Categories' and two panels: 'Available' and 'Subscribed'.

| Business Status Values                        | Parent     |
|---|------------|
| <input checked="" type="checkbox"/> Available | All Assets |
| <input type="checkbox"/> Broken               | All Assets |
| <input type="checkbox"/> In Maintenance       | All Assets |
| <input type="checkbox"/> In Use               | All Assets |

The 'Available' panel contains one item:  Out of Service. The 'Subscribed' panel is empty and has an 'X Remove' button.

5. You can skip custom properties and move onto temperature. Here you set (1)mid, (2)max and (3)warning changes for your group alerts. These definitions will be set for the entire group of devices

under this event group now.

**Edit Category**

General > Applications > Business Status Values > Custom Properties > Temperature > Humidity

### Temperature

Define the temperature threshold values for this category.

Use the default thresholds set for category: Student Health Center Temp

This category does not have temperature thresholds.

Set custom temperature thresholds for this category:

Minimum temperature:  °C

Maximum temperature:  °C

Set temperature status to "Warning" if asset temperature is within  °C of thresholds.

|  |          |                                    |
|--|----------|------------------------------------|
|  | OK       | 2.5°C ≤ T ≤ 7.5°C                  |
|  | Warning  | 2°C ≤ T < 2.5°C or 7.5°C < T ≤ 8°C |
|  | Critical | T < 2°C or 8°C < T                 |

6. Next you'll encounter Humidity which we do not monitor, at the bottom of that screen you'll click save and then receive an Operation Completed Successfully screen.

7. To set an individual temperature for a device, click on that device in the group.

**Student Health Center Fridge** Results 1 - 7 of 7

| <input type="checkbox"/> | Status | Category        | Name                  |
|--------------------------|--------|-----------------|-----------------------|
| <input type="checkbox"/> |        | Student Heal... | UPMB 4106 P WHT Amana |
| <input type="checkbox"/> |        | Student Heal... | UPMB 4109A M VACCINE  |
| <input type="checkbox"/> |        | Student Heal... | UPMB 4109B M VACCINE  |
| <input type="checkbox"/> |        | Student Heal... | UPMB 4109C M ANTIGEN  |
| <input type="checkbox"/> |        | Student Heal... | UPMB 4224 M-A VACCINE |
| <input type="checkbox"/> |        | Student Heal... | UPMB 4224 M-B VACCINE |
| <input type="checkbox"/> |        | Student Heal... | UPMB 4238A M VACCINE  |

**Student Health Center Fridge**

Number of Assets: 7

Name: Student Health Center Fridge

8. Here you'll get all the necessary information for this tag, ie name, category, dept, group, description, etc.

The screenshot shows the 'Edit Asset' page in MobileView. The breadcrumb trail is: General > Custom Properties > Stationary Asset > Temperature > Humidity. The asset details are as follows:

- Asset ID: 000CCC54DB5C
- Name: UPMB 4238A M VACCINE
- Serial Number: 000CCC54DB5C
- Last Modified: 03/24/17 2:32 PM

**Asset Details:**

- Categories: Student Health Center Fridge
- Primary Category: Student Health Center Fridge
- Status: (dropdown)
- Department: Clinics
- Group: UPMB Student Health Ctr
- Active/Inactive:  Active  Inactive
- Description: Refrigerator, University Physicians Medical Building, Room 4238A, Vaccine

**Assign Tags Dialog:**

- Tag ID: 000CCC54DB5C
- Tag Type:
  - Active Tag
  - Passive Tag
  - Mobile Unit
- + Add Tag

9. Here you can set temporary thresholds for a device.

The screenshot shows the 'Temperature' configuration page in MobileView. The breadcrumb trail is: General > Custom Properties > Stationary Asset > Temperature > Humidity. The page title is 'Temperature' and the instruction is 'Define the temperature threshold values for this asset.'

Options for temperature thresholds:

- Use the default thresholds set for category: Student Health Center Fridge
- This asset does not have temperature thresholds.
- Set custom temperature thresholds for this asset.

Custom threshold settings:

- Minimum temperature: 2.222 °C
- Maximum temperature: 7.777 °C
- Set temperature status to "Warning" if asset temperature is within 0.01 °C of thresholds.

**Temperature Thresholds Summary:**

| Status   | Threshold Range                                |
|----------|--|
| OK       | 2.232°C ≤ T ≤ 7.767°C                          |
| Warning  | 2.222°C ≤ T < 2.232°C or 7.767°C < T ≤ 7.777°C |
| Critical | T < 2.222°C or 7.777°C < T                     |

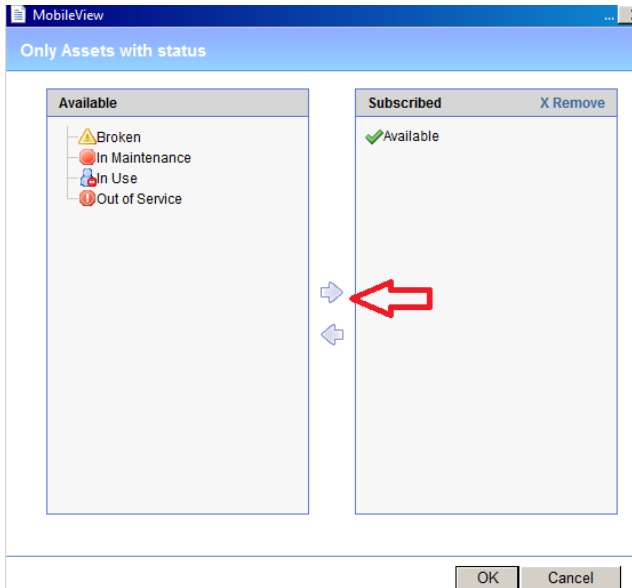
15. Your Temperature events edit screen. Here you'll be able to assign assets and change statuses of devices. Update the status of the tag when the alert should be active. Multiple status' can be selected. I.E. only send an alert when the tag status is available, but not send an alert when the tag is in a 'Maintenance' status.

**Comment [LBR2]:** Update the status of the tag when the alert should be active. Multiple status' can be selected. I.E. only send an alert when the tag status is available, but not send an alert when the tag is in a 'Maintenance' status.

16. Click the Subscribed Assets link to view devices monitored under this event category. Here you'll see a listing of all your devices being monitored for this event.

| Status | Category        | Name                  | ID           | Serial       | Tag ID       | Battery | Location |
|--------|-----------------|-----------------------|--------------|--------------|--------------|---------|----------|
| 🔔      | Student Heal... | UPMB 4106 P WHT Amana | 000CCC5434DC |              | 000CCC53D701 | 50%     | ✕        |
| 🔔      | Student Heal... | UPMB 4109A M VACCINE  | 000CCC54D5AD | 000CCC54D5AD | 000CCC54D5AD | 68%     | ✕        |
| 🔔      | Student Heal... | UPMB 4109B M VACCINE  | 000CCC54D5B4 | 000CCC54D5B4 | 000CCC54D5B4 | 71%     | ✕        |
| 🔔      | Student Heal... | UPMB 4109C M ANTIGEN  | 000CCC54D5C8 | 000CCC54D5C8 | 000CCC54D5C8 | 71%     | ✕        |
| 🔔      | Student Heal... | UPMB 4109C M Freezer  | 000CCC713041 | 000CCC713041 | 000CCC713041 | 62%     | ✕        |
| 🔔      | Student Heal... | UPMB 4224 M-A VACCINE | 000CCC54D5AC | 000CCC54D5AC | 000CCC54D5AC | 46%     | ✕        |
| 🔔      | Student Heal... | UPMB 4224 M-B VACCINE | 000CCC54D5C9 | 000CCC54D5C9 | 000CCC54D5C9 | 45%     | ✕        |
| 🔔      | Student Heal... | UPMB 4238A M VACCINE  | 000CCC54DB5C | 000CCC54DB5C | 000CCC54DB5C | 52%     | ✕        |

17. Click the **Only Assets with Status** link to change device statuses. Use the middle arrow to drag a status over to the subscribed statuses. If a device is in maintenance or out of service, select that status here.



18. Next you'll select your Event Conditions link. Here you'll set defined event conditions for alerts and monitoring. You can define your critical vs warning on alerts. Specify how important the event is. For example, if a Temperature event presents danger, the events severity level should probably be Critical. Here you'll be able to select your trigger time (1--the frequency in time you can allow your assets to fluctuate temp wise, if they are important a shorter trigger time is key), your no temp alerts time (2) and reminders (3--the amount of time you'd like to be notified after initial alert of an issue, say you'd like to be notified at least every hour of an issue till fixed).

**Comment [LBR3]:** Please add a little more context surrounding the difference between the Critical vs. warning, trigger times, and the reminders time.

MobileView

## Edit Temperature Event

[General Properties](#) > [Subscribers](#) > [Event Conditions](#) > [Actions](#) > [Corrective Action](#) > [Scheduling](#)

### Event Conditions

Temperature events are triggered when an asset's temperature report meets the defined conditions.

Set event condition in absolute terms:

Temperature is: [=] [ ] °C [ ]

Temperature is: [ ] [ ] °C

Set event conditions relative to assets' predefined limits:

Alert when reported temperature exceeds the upper: [Critical] limit.

Alert when reported temperature exceeds the lower: [Critical] limit.

Alert when reported temperature returns within limits

Only trigger after: [0] Hours (0-23) 1.

[10] Minutes (0-59) 1.

[0] Seconds (0-59)

Alert when no temperature reports have been received for: [90] Minutes (1-1440) 2.

\* Remind me every: [30] Minutes (1-1440) 3.

19. Next you'll select Edit Temperature Event. Here you'll be able to add specific staff to receive notifications for events (1). You could also change action type if so desired but e-mail is preferred, but with the templates you can choose short, long message format, measurement messages, etc. With message templates you can choose several formats such as device, location, temp and time out of range. Under 'To' you can select who gets those alerts and choose many receivers by separating them with a colon.

MobileView

## Edit Temperature Event

[General Properties](#) > [Subscribers](#) > [Event Conditions](#) > [Actions](#) > [Corrective Action](#) > [Scheduling](#)

### Actions

Action Type: [Email] Activate When: [Alert Fires]

\* Subject Template: [Pager Subject] -  
 MobileView Alert: Event name: \$EventName\$, Asset name: \$AssetName\$

\* Message Template: [Measurements Message] -  
 MobileView Alert:%n!%%n!%%tab%Event Type: \$EventType\$, %n!%%tab%Event name: \$EventName\$, Asset name: \$AssetName\$

\* To: [ ]@health.missouri.edu;huc 1.

+ Add Action

[Integration Parameters](#)

20. Next you'll enter corrective action configuration. Must be sure (1) is checked and (2) a corrective action group is selected. The rest will be taken care of by administration.

The screenshot shows the 'Edit Temperature Event' configuration page in the 'Corrective Action' section. The breadcrumb trail is 'General Properties > Subscribers > Event Conditions > Actions > Corrective Action > Scheduling'. The 'Corrective Action' section includes a checkbox labeled 'User must enter corrective action to dismiss alert' with a red arrow and the number '1.' pointing to it. Below this is a text area for 'Enter corrective instructions' with a link 'What is this?'. A larger text area prompts the user to 'Please select a corrective action and enter notes'. The 'Corrective Actions inherit from group' section has a dropdown menu set to 'SPMB Student Health' with a red arrow and the number '2.' pointing to it. Below this is a table of corrective actions:

| Name                     | Notes Required                      |
|--------------------------|-------------------------------------|
| Close the door           | <input type="checkbox"/>            |
| Fridge/freezer unplugged | <input type="checkbox"/>            |
| Other                    | <input checked="" type="checkbox"/> |

At the bottom, there is an 'Additional Corrective Actions' section with a table header 'Name' and 'Notes Required'. At the very bottom of the page are buttons for 'Back', 'Next', 'Save', and 'Cancel'.

21. Next be sure scheduling is checked and click the save button at the bottom. If you want to select a weekend schedule or after hours schedule this would be the place to set it.

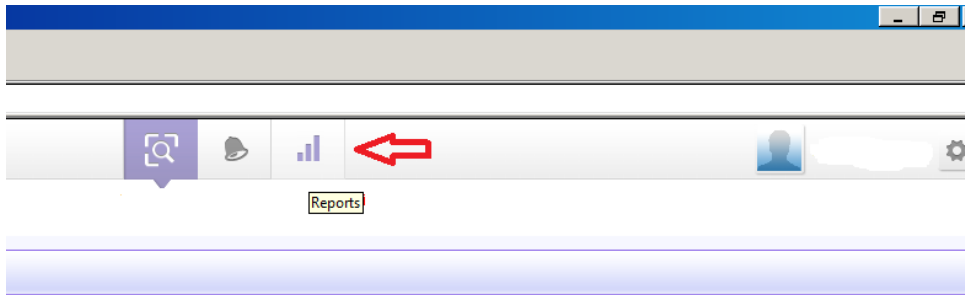
The screenshot shows the 'Edit Temperature Event' configuration page in the 'Scheduling' section. The breadcrumb trail is 'General Properties > Subscribers > Event Conditions > Actions > Corrective Action > Scheduling'. The 'Scheduling' section includes a checkbox labeled 'Always Active' which is checked.

**Comment [LBR4]:** Please provide clarification surrounding the scheduling capabilities on this page. I.E. if you want the alert only active during the weekend, this is where you set it.

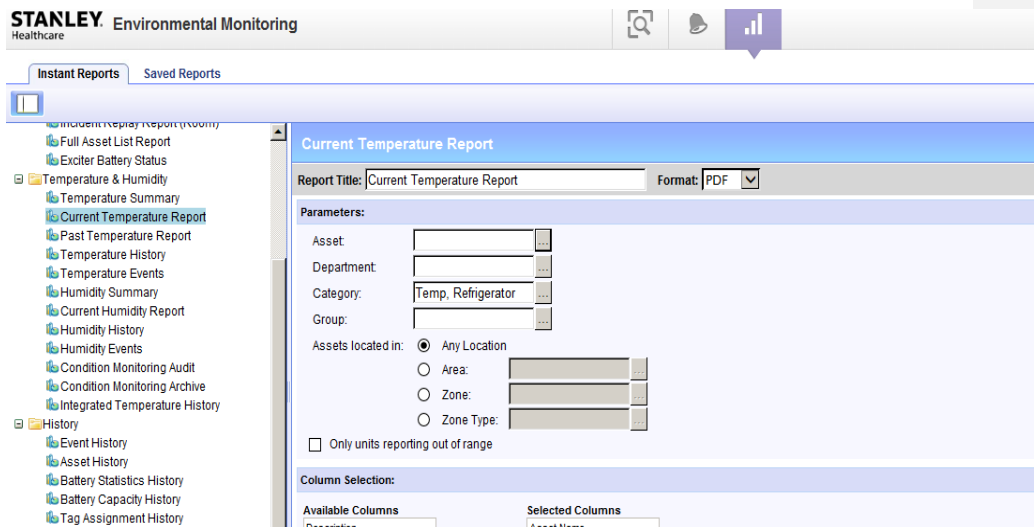
## Reports.

**Comment [LBR5]:** Please add some information regarding how to setup saved reports and also how to schedule them for automated delivery via email.

1. Click the cell phone bar looking signal at the top for reports.



2. From here you'll be able to generate desired reports for various temp alerts as well as temp history.





3. Of particular interest is the temperature and humidity section.

- ☰ Temperature & Humidity
  - 📄 Temperature Summary
  - 📄 **Current Temperature Report**
  - 📄 Past Temperature Report
  - 📄 Temperature History
  - 📄 Temperature Events
  - 📄 Humidity Summary
  - 📄 Current Humidity Report
  - 📄 Humidity History
  - 📄 Humidity Events
  - 📄 Condition Monitoring Audit
  - 📄 Condition Monitoring Archive
  - 📄 Integrated Temperature History

4. Reports can be generated as pdf, HTML and CSV formats

| Temperature Events                               |                                |                                     |                    |                  |                  |                     | STANLEY<br>Healthcare                                 |
|--|--------------------------------|-------------------------------------|--------------------|------------------|------------------|---------------------|---|
| Report run by: michael colombo, 04/10/17 4:33 PM |                                |                                     |                    |                  |                  | Signed By:          |   |
| Period: 04/07/17 12:05 AM - 04/10/17 4:33 PM     |                                |                                     |                    |                  |                  |                     |   |
| Event Occurred in: Any Location                  |                                |                                     |                    |                  |                  |                     |   |
| Event ID   | Event Name                     | Asset Name                          | Category           | Date             | Temperature (°C) | Event Condition     | Reason  |
| 2557817919                                       | Temp out of range 24 hours     | UH 1L02 N-B SMOOTHIETABLE           | Temp, Refrigerator | 04/10/17 4:30 PM | 18.375           | < 0.5 OR > 7.2      | Temperature event conditions have been met            |
| 2557817239                                       | Temp Alert - WCH Chemistry Lab | WCH 1161 P-A WCH Processing Freezer | Temp, Freezer      | 04/10/17 4:28 PM | -15.219          | < -100.0 OR > -16.0 | Temperature event conditions have been met            |
| 2557817097                                       | Temp Alert - MFM               | WCH 406-06 P MFM                    | Temp, Refrigerator | 04/10/17 4:27 PM | 8.281            | < 2.0 OR > 8.0      | Temperature event conditions have been met            |
| 2557816595                                       | Temp Alert - Microbiology      | UH 2W09 P Micro Fridge #7           | Temp, Refrigerator | 04/10/17 4:23 PM | 2.343            | < 2.5 OR > 7.5      | Temperature event conditions have been met            |
| 2557816097                                       | Temp Alert - UH Food Services  | UH 1L02 N-C SALADTABLE              | Temp, Refrigerator | 04/10/17 4:22 PM | 26.937           | < 0.5 OR > 7.2      | Reminder - Temperature event conditions have been met |
| 2557815569                                       | Temp Alert - Microbiology      | UH 2W09 P Micro Fridge #4           | Temp, Refrigerator | 04/10/17 4:19 PM | 2.406            | < 2.5 OR > 7.5      | Temperature event conditions have been met            |
| 2557814468                                       | Temp Alert - WCH Chemistry Lab | WCH 1161 P-C Lab                    | Temp, Refrigerator | 04/10/17 4:14 PM | 1.687            | < 2.0 OR > 8.0      | Reminder - Temperature event conditions have been met |

Reports:

## Generating a Report

To generate a report:

1. Click the **Reports** tab.
2. In the left pane, select a report.
3. Its retrieval parameters are displayed in the work area on the right.
4. In **Report Title**, type text that describes the report.
5. In **Format**, select an output format.
6. For example, you can create a report directly in PDF format. You can also generate reports in HTML or CSV format. The report summary data may vary for one format to another.
7. Enter the report retrieval parameters.

Examples:

- To generate a report that relates to a certain department, select a department.
  - To generate a report that covers assets located in a certain place, select the Area, Zone or Zone Type.
8. Click the **Generate** button to create the report. The report opens in the selected format
  9. Click **Save** to create the report and save it in the selected format. Such reports can be reopened under the Saved Reports tab.

### Saving and Sending Reports

You can create the same instant reports with the parameters you want, and save them and send them by e-mail. A saved report constitutes a template as well: if you regenerate it, it retrieves the newest data.

To prepare and save a report:

1. Click the Reports tab and then the **Saved Reports** tab.
2. In the navigation pane, select the report.

3. Click the **Add Saved Report** button.

The screenshot shows the 'STANLEY Environmental Monitoring' software interface. The 'Saved Reports' tab is active, and the 'Add saved report' button is highlighted with a red arrow. The main content area displays the 'Current Temperature Report' configuration, including a table with one entry: 'ANA Daily Temp Report'.

| Name                  | Description          | Created           |
|-----------------------|----------------------|-------------------|
| ANA Daily Temp Report | Daily report of t... | 02/22/16 10:26 AM |

Enter the report parameters.

The screenshot shows the 'Add "Current Temperature Report" Report Definition' dialog box. The 'Report Details' section is visible, showing the following fields:

- Report Name: My saved report
- Report Title: Temps for week
- Format: PDF
- Description: My saved report temps for week
- Active/Inactive:  Active  Inactive
- Mark this report as a favorite:
- Created By: Michael Colombo
- Creation Date:
- Last Update:

Buttons at the bottom: Back, Next, Finish, Cancel.

Enter the Asset/Assets, Dept, Category, group information and select the columns of info needed.

MobileView

### Add "Current Temperature Report" Report Definition

Report Details > Report Specifications > Report Scheduling > Output Options > Access Control

#### Report Specifications

Asset:

Department:

Category:

Group:

Assets located in:

- Any Location
- Area:
- Zone:
- Zone Type:

Only units reporting out of range

**Column Selection:**

| Available Columns | Selected Columns |
|-------------------|------------------|
| Description       | Asset Name       |
| Battery Level     | Asset Name       |
| Department        | Category         |
| Asset ID          | Range            |
|                   | Temperature      |

You can select which columns will appear in the report, and the order in

MobileView

### Add "Current Temperature Report" Report Definition

Report Details > Report Specifications > Report Scheduling > Output Options > Access Control

#### Report Specifications

**Output Sorting**

Order By:   Ascending  Descending

Then By:   Ascending  Descending

Then By:   Ascending  Descending

You can select the sorting order for the report.

**Locale Settings**

Language:

Time Zone:

Date Format:

Temperature Unit:

5. The parameters are the same as for the instant records only that you also specify the schedule.

6. In the **Report Scheduling** window, you can select Manual to regenerate the report whenever you want, or specify a schedule. In the latter case, MobileView generates the report automatically at the specified date at the specified recurrences.

**Add "Current Temperature Report" Report Definition**

Report Details > Report Specifications > Report Scheduling > Output Options > Access Control

### Report Scheduling

Manually

Run report once on:

Schedule recurring report:

**Recurrence Pattern**

Execution Time: 15 : 10

Weekly  Sun  Mon  Tue  Wed

Monthly  Thu  Fri  Sat  All

**Range of Recurrence**

Start From: 04/24/17

Always

Report scheduling is according to machine time zone: Central Standard Time

Back Next Finish Cancel

7. Click **Next**.

8. In **Output Options**, you specify whether to save the report and e-mail it.

Add "Current Temperature Report" Report Definition

Report Details > Report Specifications > Report Scheduling > Output Options > Access Control

### Output Options

Save to Disk

Directory:

Send via Email to:

Use a comma between addresses if you are entering more than one.

Send message when the report is empty

System-Defined maximum report size is 10MB

If the report generated is larger than this, a notification email will be sent to the address below.

Back Next Finish Cancel

9. Do one or all of the following:

10. If you want to save the report, check the **Save to Disk** option and in **Directory** enter where you want to save the report. Specify a filename as well. The report is saved in the selected format.

11. If you want to e-mail the report, check the box **Send via email to** and enter the destination e-mail address.

12. Click **Next**.

13. In the **Access Control** page, you specify who will have access to this report.

Add "Current Temperature Report" Report Definition

Report Details > Report Specifications > Report Scheduling > Output Options > Access Control

### Access Control

Allow all users to view this report

Allow only users with the following roles to view this report (Note: System Administrator role is mandatory)

**Available Roles**

- User
- TempLink User
- CE Group

**Selected Roles** X Remove

- System Administrator

Navigation: Back Next **Finish** Cancel

14. If you want to limit access, select the **Allow only users with the following roles** radio button and then, in **Available Roles**, select roles and move them to **Selected Roles**. Users having the selected roles will have access to the report.

15. Click the **Finish** button.

16. The report is now listed in the work area.