## Click on <SPECIMENS> from the Application Manager



## Select <New Specimen>

Select Specimen	
Search Specimen # : or Patient Name or MRN:	Search
or Search Criteria or Encounter Number:	Same Patient
Select Specimens for:	New Specimen
<u>Specimen Class Acc. Date Status Tissue Source</u>	Worklists

- 1). Enter by Encounter Number (patient visit number) or Patient MRN and pick encounter
- 2). Enter "R" and <enter>. Pick the specimen class R-UH or R-WC (UH or WCH specimen)
- 3). Enter "OK". This will assign the next accession number and take you in to the accession window.

New Specimen		
DOB: 2/5/1968 (Cu	rrent Age: 48)	MRN: 015237869
Gender		Client: University of MO Hospital
Patient wame or MRN	E TEST, BELINDA	<u>S</u> earch
Epocupter Number:	226271120	Course Defined
Encounter Number.	220271120	Same Patient
Order Entry Number:		
<b>Z</b>		
Specimen <u>C</u> lass:	R-UH (UH S	urgical Routine)
	bh um la mu	
	Wheel	Year Number
Specimen Number:	S 💽	2016 - 76 - Verify
Recent Specimens fo	r this Number Whe	el
Specimen	~	
Number	Class	
S16-72	R-UH	LIVER TRANSPLANT BIOPSY
S16-73	R-WC	PLACENTA 3RD TRIMESTER OK
S16-74	R-UH	APPENDIX INCIDENTAL
S16-75	R-UH	STOMACH FOLTFECTOWIT
S16-75 S16-76	R-UH	{New Specimen }

- 1). In the Part Type(s) field, enter FS and then <TAB>. ENTER ALL CAPS.
- 2). Enter the description with "(FS)" as a suffix for each frozen section.
- 3). Enter the actual collected date and time for each frozen section.

🥩 516-76 - Accession Entry/Edit				
TEST,BELINDA	MRN: 015237869	Spec. Class: R-UH, Routine	Client: University of MO	Hospita
DOB: 02/05/1968 (Age: 48) F	Billing#: 226271120	Acc. Date: 08/31/2016	Casie: Accessioned	
Source/Copy To ADT/Staff Text Er	ntry Histology			
Order Entry				1
Number: Descriptio	n:	Det <u>a</u> ils	Edit Delete	
	2			
Add ed Parts	2	•		
Part Type(s) [	Description	Collected	Received Load Protocol	Protocol(s)
1 1 Frozen Section	LEFT CHEEK SKIN (FS)	08/31/2016 11:2	08/31/2016 12:3: 🔲 1 BI	LK
2 2 Frozen Section	SUPERIOR LATERAL SINUS	S (FS) 08/31/2016 11:2	08/31/2016 12:3 🔽 1 BI	LK
3 3 Frozen Section	NFERIOR LATERAL SINUS	(FS) 08/31/2016 1120	08/31/2016 12:3: 🔽 1 B	LK 🚽
,				
			Other Data	
Client University of MO Hospital	Submitting Phys: YAN	IOS,JOHN/UHC	Spec/Req Deficience	cies

4). Below is an example of how to add a permanent section (if applicable). Enter "STS" and then enter the "PLACEHOLDER PERMANENT SECTION" as the part description and modify the collect date and time.

1		1	art Type(s)	Description	Collected	Received	Load Proto	col Protocol(s)	
	٤	t	rozen Section	 SUPERIOR LATERAL SINUS (FS)	08/31/2016 11:20	08/31/2016 1	2:3: 🔽	1 BLK	
	3	3	Frozen Section	 INFERIOR LATERAL SINUS (FS)	08/31/2016 11:20	08/31/2016 1	2:3: 🔽	1 BLK	
	4	4	Surgical Tissue Specime	 PLACEHOLDER PERMANENT SECTION	8/31/2016 11:40	08/31/2016 1	2:3: 🔽		 F

5). You can drag the rows to move the specimens in the correct order.

Г	74	5	Part Type(s)	Description	Collected	Received	Load Proto	col Protocol(s)	-
I.	7	۷,	Frozen Section	 SUPERIOR LATERAL SINUS (FS)	08/31/2016 11:20	08/31/2016	12:3: 🔽	1 BLK	
l	3	3	Surgical Tissue Specime	 PLACEHOLDER PERMANENT SECTION	08/31/2016 11:40	08/31/2016	12:3: 🔽		
I	14	4	Frozen Section	 INFERIOR LATERAL SINUS (FS)	08/31/2016 11:20	08/31/2016	12:3: 🔽	1 BLK	🔻

Click on the ADT/Staff Tab.

- 1). Enter the Gross Pathologist
- 2). Enter the Frozen Section Pathologist
- 3). Change the Priority if applicable based on number of specimens. Routine (3 or less); Medium (4 -5 cassettes); BIG (6 or more cassettes) or Lymphoma
- 4). Enter NA and then <TAB> for the ICD-CM field.

S16-76 - Accession Entry, Other 5	pecimens for Pacienc		
TEST,BELINDA DOB: 02/05/1968 (Age: 48) F	MRN: <b>015237869</b> Billing#: 2262 <b>7</b> 1120	Spec. Class:R-UH, Routine Acc. Date: 08/31/2016	Client: University of MO Hospita Casle: Accessioned
Copy To ADT/Staff Text Er Cross Pathologist(s)	1 LAYFIELD,LESTER	ologist(s) RJ(7 P	ist(s)
Specimen Data Encounter: 226271120 Cardio Lab UH Priority: Routine	Billing Number:     Billing Type:     Service:	226271120 Standard Charge Schedu 💌 ER Services	
Fee Code(s)	Units Source Cre	dit Billed Auto	er Entry Num:
Fee Code Modifier(s)		-9-CM Code(s) Source Au (N/A)	to Image <u>G</u> allery

From the Histology tab:

1) Modify the Blk/Designator for each of the Frozen Sections.

		·								
Part Type	Description	Taken	Received	Select P						
1 1 Frozen Section	LEFT CHEEK SKIN (	FS) 08/31/2016	11:2008/31/2016 12:35	Add Pa						
All Pieces Used				Previous						
Histology Data for Part 1 (1 of 4) - LEFT CHEEK SKIN (FS)										
Blk/Desig Piece: Lab	el Type Cassette	Stain/Process H&E, Initial	Blk/Desig Count Reque	est Class						
Histology Data for Part 1 (1	of 4) - LEFT CHEEK	SKIN (FS)		NEXLPR						

Histology Data for Part 1 (1 of 4) - LEFT CHEEK SKIN (FS)										
	Blk/Desig Pieces Label Type  1 AFS1 Pink Cassette	Stain/Process Blk/Desig Count Requ	iest Class ine _▼ ▼							

2) If applicable, add additional blocks:

I	Histology Data for Part 1 (1 of 4) - LEFT CHEEK SKIN (FS)												
ſ			Blk/Desig	Pieces	Label Type		Г		Stain/Process		Blk/Desig	Count	Request Class
I		1	AFS1	Pi	nk Cassette 💌			1	H&E, Initial	1	AFS1 💌	1 🚊	Routine 🛛 💌
I		2	BFS1	Pi	nk Cassette 💌			2	H&E, Initial		BFS1 💌	1 🌻	Routine 💌
				-	•						<b>_</b>	÷	<b>•</b>
			I	-		1					<b>-</b>	-	

## 3). Click on <Save/Engrave>

Histology Data for Part 4 (4 of 4) - INFERIOR LATERAL SINUS (FS)										
Blk/Desig Pieces Label Type	Stain/Process Blk/Desig Count Request Class	Save Protocol								
		Run Protocol(s)								
		Histo Summary								
		Save/Engrave								
		🔽 Engrave Labels								

	1	U U U					
K	🥖 Request Cas	ssette Labels					×
	Specimen	Part	<u>Block</u>	<u>Status</u>	<u>Label Type</u>	Requested?	
1	S16-76	1 Frozen Section	AFS1	Ord	Pink Cassettes	Y	
		1 Frozen Section	BFS1	Ord	Pink Cassettes	Y	
		2 Frozen Section	AFS2	Ord	Pink Cassettes	Y	
		3 Surgical Tissue Spe	А	Ord	Pink Cassettes	Y	
		4 Frozen Section	AFS4	Ord	Pink Cassettes	Y	
ł							
							ок
							Cancel
							Help